

POLICY FOR LEAVE OF ABSENCE FROM ACCREDITATION

Leave of Absence

Accredited teachers who have taught in a NSW school may request that their accreditation be put on hold by filling out a Leave of Absence from accreditation form.

The minimum period for Leave of Absence is six months or two terms.
The maximum period is five years.

Accredited teachers granted Leave of Absence may not teach for the duration of leave of absence.

Adjustments to the Prescribed Period

The prescribed period for provisionally and conditionally accredited teachers granted Leave of Absence may be extended by the period of approved leave.

Fees for Teachers on Leave of Absence

Teachers who advise that they will be on leave of absence prior to 31 March will not pay any fee for that year. Teachers who advise that they will be on leave of absence after 31 March must pay the annual fee for that year.

No accreditation fees are payable until the teachers return from leave. At this time, the annual fee for that year will be payable. Should the teacher reactivate their accreditation on or before 31 August, the annual fee payable will cover accreditation until 31 December of the current year. Should a teacher reactivate their accreditation on or after 1 September, the annual fee payable will cover accreditation for the remainder of the current year as well as the next full calendar year.

Teachers returning from leave of absence are liable to pay any outstanding fees as a condition of re-activating their accreditation.

To apply for leave of absence, please complete the application form here:
http://www.nswteachers.nsw.edu.au/Acc_Leave-of-Absence.html